

OFFICE USE ONLY	
TAKEN BY:	
NEW	NEW
ASSIGNED	ASN
INSPECTING:	
REPORTING:	
INSPECTED	INS
COMPLETED	CMP
DELIVERED	DEL
HOLD	HOL
PAID	\$

# APPRAISALS BY MONA

## Real Estate Appraisals and Consultation

SALES SEARCH \_\_\_\_\_  
 APPRAISAL \_\_\_\_\_

### ORDER FORM / ENGAGEMENT LETTER

LOAN OFFICER: \_\_\_\_\_ CELL NUMBER: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_ DAY DATE & TIME: \_\_\_\_\_

CLIENT (MTG COMPANY): \_\_\_\_\_ OFFICE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

LENDER: \_\_\_\_\_ ACCOUNT EXECUTIVE: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

SUBJECT PROPERTY ADDRESS: \_\_\_\_\_ CITY, STATE ZIP: \_\_\_\_\_ PROPERTY SHOULD BE APPRAISED AS:  
 INCOME PROPERTY     NON-INCOME PROPERTY

<input type="checkbox"/> SINGLE UNIT	<input type="checkbox"/> MULTI-UN _____ # UNITS	<input type="checkbox"/> CONDO (TNU= _____ )	<input type="checkbox"/> COMMERCIAL	<input type="checkbox"/> SPECIAL USE
NEIGHBORHOOD:	<input type="checkbox"/> BRICK <input type="checkbox"/> FRAME <input type="checkbox"/> BRK & FRM	#BEDRMS: _____ #BATHS: _____ #LEVELS: _____	BASEMENT: [NONE] [FULL] [PARTIAL]	GARAGE: [NONE] [ATCHD] [DET]
STYLE:	<input type="checkbox"/> OTHER _____		[FIN] [UNFIN] [PRTL FIN]	[BUILT-IN] #CARS _____

OTHER INFO ABOUT PROPERTY: \_\_\_\_\_

LOAN TYPE:  PURCHASE     REFINANCE     EQUITY

BORROWER'S NAME: \_\_\_\_\_ CELL NUMBER: \_\_\_\_\_ WORK NUMBER: \_\_\_\_\_ HOME NUMBER: \_\_\_\_\_ CLIENT GRANTS CRES PERMISION TO DELIVER A COPY OF THE APPRAISAL REPORT TO THE BORROWER:  YES     NO

OWNER'S NAME: \_\_\_\_\_ HOME NUMBER: \_\_\_\_\_ WORK NUMBER: \_\_\_\_\_ OCCUPANT'S NAME: \_\_\_\_\_ HOME NUMBER: \_\_\_\_\_ WORK NUMBER: \_\_\_\_\_

REAL ESTATE AGENT NAME: \_\_\_\_\_ COMPANY NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  AGENT FOR SELLER  
 AGENT FOR BUYER

CELL NUMBER: \_\_\_\_\_ OFFICE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CONTRACT PRICE: \$ \_\_\_\_\_ LOAN AMOUNT: \$ \_\_\_\_\_ CLIENT EXPECTS PROPERTY TO BE WORTH: \$ \_\_\_\_\_

LTV: \_\_\_\_\_

PERSON RESPONSIBLE FOR PAYMENT:  
 OWNER     BORROWER     FINANCE COMPANY     OTHER (EXPLAIN BELOW)

\* \* \* FEES MUST BE PAID IN CASH OR MONEY ORDER BEFORE APPRAISAL INSPECTION UNLESS OTHERWISE AGREED \* \* \*

SPECIAL INSTRUCTIONS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PLACE ORDER ONLINE AT **WWW.ABMSERVICESONLINE.COM** OR FAX TO:

# MONALISA

**FAX: 773.822.0795**

**PHONE: 773.354.5856**